



January 2021

Data Exchange Procedures

The following procedures outline the data that must be provided by WJEC during the January 2021 data exchange for each qualification forming part of the data exchange process.

This is a **Regulatory Document** under **Condition B7** of the Standard Conditions of Recognition¹ (March 2017): Compliance with Regulatory Documents.

This Regulatory Document applies to Wales' reformed Welsh Baccalaureate Skills Challenge Certificate qualifications, Approved Health and Social Care (HSC) qualifications, Approved Child Care qualifications and Wales specific legacy GCSE qualifications.

January 2021

The January series is a scheduled series offering re-sits in legacy GCSEs, the Welsh Baccalaureate Skills Challenge Certificate, Approved Level 2 and 3 Health and Social Care (HSC) qualifications and Approved Level 2 and 3 Child Care qualifications.

Unit assessments for GCSEs in English Literature, Welsh Literature and ICT have been cancelled due to the level of disruption experienced by learners in the last academic year and the start of this academic year.

There are no entries for the legacy Health and Social Care qualifications this series. For this reason, there will be no data exchange procedures outlined in this data exchange document for this qualification.

Statistical predictions will not be used as the primary source of evidence to guide the awards and awarding will rely heavily on examiner judgement, supported by a range of other appropriate and available sources of evidence. Where applicable, predictions will

¹ <http://qualificationswales.org/media/2410/standard-conditions-of-recognition-300317-e.pdf>

be produced to support the awards. A rationale must be documented to justify the selection, prioritisation and weight of the evidence considered.

With regards to Level 2 Health and Social Care, Level 2 Child Care and Level 3 Child Care qualifications grade boundaries will be set according to the agreed approach.

With regards to Level 3 Health and Social Care qualifications, grade boundaries at qualification and component/unit level will be set according to the requirements for setting specified levels of attainment for GCE qualifications in the regulatory document 'Requirements for setting specified levels of attainment for GCE and GCSE qualifications'.

With regards to Welsh Baccalaureate Skills Challenge Certificates, grade boundaries at qualification and component/unit level will be set according to the regulatory document 'Requirements for setting specified levels of attainment for the Skills Challenge Certificate qualifications (Welsh Baccalaureate)'.

Welsh Baccaulaureate Skills Challenge Certificates

Key Stage 4 and Advanced Skills Challenge Certificate components

WJEC is required to report outcomes for the individual components of the Key Stage 4 and Advanced Welsh Baccaulaureate Skills Challenge Certificates qualifications.

WJEC is not required to create predictions for the individual components.

Overall grades should be calculated using the Uniform Mark Scale (UMS).

Level 2 and 3 Health and Social Care (HSC): Principles & Contexts Qualifications

Level 2 Health and Social Care: Principles and Contexts components

WJEC is required to report outcomes for the individual components of the Level 2 Health and Social Care: Principles and Contexts qualification to Qualifications Wales.

WJEC is not required to create predictions for the individual components.

Level 3 Health and Social Care: Principles and Contexts components

WJEC is required to report outcomes for the individual components of the Level 3 Health and Social Care: Principles and Contexts qualification to Qualifications Wales.

WJEC is not required to create predictions for the individual components.

Level 2 and 3 Children's Care, Play, Learning and Development Qualification

Level 2 Children's Care, Play, Learning and Development: Practice and Theory components

WJEC is required to report outcomes for the individual components of the Level 2 Children's Care, Play, Learning and Development qualifications to Qualifications Wales.

WJEC is not required to create predictions for the individual components.

Level 3 Children's Care, Play, Learning and Development: Practice and Theory components

WJEC is required to report outcomes for the individual components of the Level 3 Children's Care, Play, Learning and Development qualifications to Qualifications Wales.

WJEC is not required to create predictions for the individual components.

Reporting

WJEC must report all of its **January 2021** Skills Challenge Certificate and Approved Level 2 and 3 Health and Social Care and Child Care qualification results using templates A to H **by noon on Wednesday 24 February 2021**.

WJEC is required to provide Qualifications Wales with a reporting schedule for all qualifications.

Grade boundaries that are likely to cause any concern should be reported on using the agreed template, G.

Sending data

WJEC must confirm their data exchange contacts with Qualifications Wales before the process begins. All data are to be uploaded to the secure collaborative portal (see Appendix 1).

All returns are subject to the final ratification of the awards by WJEC.

On receipt of the above Skills Challenge Certificate and Level 2 and 3 Health and Social Care and Child Care qualification information, Qualifications Wales:

1. will review the data on the basis of its published procedure,
2. may contact WJEC to ask for additional information or clarification, and aim to do this within 24 hours of receipt, and
3. will hold regular teleconferences with WJEC technical colleagues, as necessary, to review data and explore any implications.
4. will discuss January outcomes with WJEC at the Standards meeting on **Thursday 25 February 2021**.

Appendix 1

Principles for using the secure data sharing site

1. The site is to be used for sensitive data relating to the data exchange.
2. Email should be used as usual where no sensitive data is included or attached.
3. In terms of version control, all templates must be uploaded using the date and time as a prefix in the following format YYYYMMDD-HHMM-Template name, for example 20160701-0830-WJEC-Template 1. Therefore, whenever a revised data template is uploaded, please create this as a new document using the date and time as a prefix.
4. Old versions of templates must not be deleted from the site.
5. WJEC users must not create extra folders within the data exchange library of the portal without consulting Qualifications Wales first.