



30 May 2017

Dear Responsible Officer

Statement of Compliance 2017

Your statement of compliance will be available to you via your secure section of the QiW website (www.qiw.wales) from Thursday 1st June. You need to submit your statement to us between **Thursday 1st June and midnight on Friday 29th September 2017**.

If you do not already have a secure login account for QiW you should have received secure login details from us. Also, your colleagues who requested additional login details should have received these from us. If you have not received these details or require a reminder of your secure login details, please contact us at statementofcompliance@qualificationswales.org.

We have introduced user guidance videos that should support you to complete and submit your online statement of compliance. These are available through the statement of compliance [page](#) on our website and the guidance section in QiW. If you encounter any difficulties completing your statement you can report these to us using the 'send feedback/report a problem' function that is available in QiW.

We have attached a troubleshooting document that explains how to overcome a common problem that you may encounter when logging into QiW.

If you any questions, please contact us at statementofcompliance@qualificationswales.org.

Yours sincerely

A handwritten signature in black ink that reads 'Denver Davies'.

Denver Davies
Head of Monitoring and Compliance

