



All Responsible Officers

23 September 2021

Annual Statement to your regulator

Dear Responsible Officer,

In our letter dated 12 August 2021, we confirmed the dates of this year's Statement of Compliance (SoC) and gave further details, including the Key Lines of Enquiry we will be taking. I am writing to give more information and with instructions and guidance to support your submission.

Completing your Submission

As we explained in our previous letters, the 2021 SoC window will be open from Monday 4 October 2021 to Friday 7 January 2022. We will be using the Citizen Space platform to collect your submission on behalf of Qualification Wales and CCEA Regulation too.

Attached to this letter is a [user guide](#) to aid your submission. The [user guide](#) includes:

- A reminder that we will not require you to submit your SoC with a separate signature from your Chair, but you are still expected to ensure that you, as RO, your Governing Body and its Chair have agreed the declarations you are making.
- The questions that you will be asked in your SoC. Please remember that the Word document version of the questions is provided purely to aid your preparations. We will only accept your submission via Citizen Space.
- A Privacy Notice outlining how your statement will be processed and how we will keep your data secure.

We will send you a message on the Portal when we open the submission window on the 4 October. This will include a link to the Citizen Space survey platform to complete your statement.

We hope this clarifies how the 2021 process will operate but are happy to take any questions you may have. To contact Ofqual please reply directly to this letter on the Portal.

If your query is for Qualification Wales please email statementofcompliance@qualificationswales.org, and for CCEA Regulation please email ccearegulation@ccea.org.uk.

Yours sincerely,



Yun Ding

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Denver Davies

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David Crosbie

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