



Undertaking given by ITC First to Qualifications Wales in accordance with Condition B8 of the Standard Conditions of Recognition, March 2017 (“the Conditions”).

ITC First will take specific actions in respect of the following qualifications (“the qualifications”):

- Level 3 Award in Emergency First Aid at Work;
- Level 3 Award in First Aid at Work; and
- Level 3 Award in Paediatric First Aid

With a view to securing compliance with the Conditions, before **4pm** on **1 February 2018**, ITC First will:

1. Submit revised sample assessment materials that:
 - a. ensure all learning outcomes and assessment criteria are assessed in full, in accordance with currently accepted first aid practice.
 - b. include a written document which sets out clear criteria against which learners’ level of attainment can be differentiated, for both knowledge and practical assessments.
2. Update qualification assessment guidance materials to clarify the conditions for completion of assessment and authenticity of learners’ own work.
3. Issue revised assessment and guidance materials to tutors and assessors to ensure that the criteria against which learners’ performance will be differentiated are understood and applied accurately and consistently by assessors.
4. Update guidance for internal quality assurance of the qualifications to ensure this meets all aspects of the Skills for Health principles, and to allow assessment decisions to be reviewed and revised as necessary.
5. Update guidance for the external quality assurance of the qualifications to ensure the criteria against which learners’ performance is differentiated are applied accurately and consistently, and to allow assessment decisions to be reviewed and revised as necessary.

Qualifications Wales

Q2 Building, Pencarn Lane
Imperial Park,
Newport



www.qualificationswales.org

Cymwysterau Cymru

Adeilad Q2, Lôn Pencarn
Parc Imperial,
Casnewydd

6. Submit to Qualifications Wales a statement of assurance signed by the Chair of the Governing Body and Responsible Officer, to confirm that the actions set out at paragraphs 1-5 of this undertaking have been completed.

Signed: 
Responsible Officer

Date: 28/9/17