



**Undertaking given by Agored Cymru to Qualifications Wales in accordance with Condition B8 of the Standard Conditions of Recognition, March 2017 (“the Conditions”).**

Agored Cymru will take specific actions in respect of the following qualifications (“the qualifications”):

- Level 3 Award in Emergency First Aid at Work;
- Level 3 Award in First Aid at Work; and
- Level 3 Award in Paediatric First Aid

With a view to securing compliance with the Conditions, before **4pm** on **1 February 2018**, Agored Cymru will:

1. With regards to centre-designed assessment materials, Agored Cymru will:
  - a. Take action to ensure all its centres in Wales are using assessment materials that effectively assess all learning outcomes and assessment criteria, in accordance with currently accepted first aid practice, and submit these revised materials to Qualifications Wales.
  - b. Ensure all centres have detailed written guidance on the criteria against which learners’ attainment will be differentiated, for both knowledge and practical assessments, and that these are understood and applied consistently by different centres.
  - c. Review its procedures for pre-course approval of centre-designed materials, to ensure appropriate monitoring and controls are in place to ensure assessments comply fully with the Conditions of Recognition.
2. Update the qualification materials to clarify the conditions for completion of the assessment and how the Awarding Body will ensure the evidence generated reflects learners’ own work.
3. Set out an action plan for issuing revised materials to tutors and assessors, once approved by Qualifications Wales, to ensure that the criteria against which learners’ performance will

Qualifications Wales

Q2 Building, Pencarn Lane  
Imperial Park,  
Newport



[www.qualificationswales.org](http://www.qualificationswales.org)

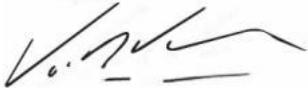
Cymwysterau Cymru

Adeilad Q2, Lôn Pencarn  
Parc Imperial,  
Casnewydd

be differentiated are understood and applied accurately and consistently, by assessors.

4. a. Update processes and guidance for internal quality assurance of the qualifications, to ensure this meets all aspects of the Skills for Health assessment principles, and to allow assessment decisions to be reviewed and revised where necessary.  
  
b. Review the external quality assurance of the qualifications to ensure the criteria against which learners' performance is differentiated are applied accurately and consistently, and that awards are withheld where necessary.
5. Update processes and guidance for the external quality assurance of the qualifications, to ensure the criteria against which learners' performance is differentiated are applied accurately and consistently, and to allow assessment decisions to be reviewed and revised where necessary.
6. Submit to Qualifications Wales a statement of assurance signed by the Chair of the Governing Body and Responsible Officer, to confirm that the actions set out at paragraphs 1-5 of this undertaking have been completed.

**Signed:**



**Date:** 30 November 2017

**Responsible Officer**