



# **Reviews of marking and moderation (DR2)**

Guide to the data submission process

September 2019

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# Reviews of marking and moderation

## Introduction

In order to fulfil our regulatory and accreditation functions as set out in the Qualifications Wales Act 2015<sup>1</sup>, we require awarding bodies to provide exams data for regulated qualifications.

This guidance is based on Ofqual's *Review of Marking and Moderation – DR2*<sup>2</sup> document.

## When will data be collected?

Data will be collected according to the reporting schedule which is agreed and maintained by Qualifications Wales' statistics team and can be found on our website.

## What data will be collected?

Reviews of marking and moderation data will be collected for GCSE, AS, A level, Level 1/Level 2 Certificates, Advanced Extension Award (AEA) and Welsh Baccalaureate Qualification Skills Challenge Certificate. **DR2 only applies where grades moved up or down by two or more grades.**

# General completion guidelines

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<sup>1</sup> <http://www.legislation.gov.uk/anaw/2015/5/contents/enacted>

<sup>2</sup> [https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/721276/Guidance\\_for\\_reviews\\_of\\_marking\\_and\\_moderation\\_-\\_DR2.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/721276/Guidance_for_reviews_of_marking_and_moderation_-_DR2.pdf)

**Please see appendix A (page 8) for further clarification of field values.**

**Please upload one CSV file per exam series.** For example, if an awarding body has data for all three exam series (*January, June and November*), three CSV files should be uploaded - one for each series. Each exam series will have a separate submission point on QiW.

Column headers must be an exact match.

Numeric values must not have any formatting.

This data return is for data relating to learners in Wales only.

## File format

The file must be CSV format and the first row must be headers as displayed in the **'Name'** column of the table below. The subsequent rows must have the values of the data to be reported which must match the format and validation rules below.

Name	Description	Position	Validation Regular Expression	Description of Regular Expression
Exam series	Exam series data relates to e.g. June 2016	1	^(January March June November)([ ]?[0-9][0-9][0-9][0-9])\$	Full month name of exam series and year
Reporting date	Date the file was due to be submitted regardless of when it was actually uploaded.  Format accepted 120 ODBC canonical <b>yyyy-mm-dd</b>	2	^(20)\d\d[-](0[1-9] 1[012])[-](0[1-9] [12][0-9] 3[01])\$	The date in the following format: year (four digits), a dash, month (two digits), a dash, day (two digits)
Awarding Organisation	Name of the awarding organisation	3	^{1,100}\$	1 to 100 characters accepted
Centre No.	Centre number (NCN)	4	^\d{1,5}\$	Up to five digit integer accepted
Unique Candidate Identifier	Unique Candidate Identifier (UCI)	5	^{1,13}\$	Alpha numeric: 13 characters accepted
QAN	Qualification Accreditation Number e.g. 123/1234/1	6	^{1,10}\$	1 to 10 characters accepted  <b>-2 also accepted</b>
QWNumber	QW Approval/ Designation Number, for example C00/1234/1	7	^{1,10}\$	1 to 10 characters accepted, beginning with C  A blank value is accepted if the qualification does not have a QW number  <b>-2 also accepted</b>
Specification title	Specification title also known as subject title	8	^{1,150}\$	1 to 150 characters accepted  <b>Not certifying also accepted</b>
Specification code	Specification code also known as Subject Award Code and Cash in Code	9	^{1,7}\$	1 to 7 characters accepted  <b>-2 also accepted</b>

Qualification level	Level of qualification e.g. GCSE	10	^(GCSE GCSE linear GCSE short course GCSE full course AS A level A-level App A Level Db App A Level Sgl App AS Db App AS Sgl Level1/Level2 Certificates AEA  National/Foundation Skills Challenge Certificate  Advanced Skills Challenge Certificate  Foundation (post 16) Skills Challenge Certificate  National (post 16) Skills Challenge Certificate)\$	One of the following list: GCSE, GCSE linear, GCSE short course, GCSE full course, AS, A level, App A Level Db, App A Level Sgl, App AS Db, App AS Sgl, Level1/Level2 Certificates, AEA or National/Foundation Skills Challenge Certificate, Advanced Skills Challenge Certificate, Foundation (post 16) Skills Challenge Certificate, National (post 16) Skills Challenge Certificate
Original unit raw mark	Original unit raw mark	11	^\d{1,3}\$	Up to three-digit integer accepted <b>-2 accepted for absences</b>
Post EaR raw mark	Post EaR raw mark	12	^(TBD \d{1,3})\$	Up to three-digit integer or TBD accepted <b>-2 accepted where the post EaR raw mark is unknown</b>
Original unit UMS	Original unit UMS	13	^\d{1,3}\$	Up to three-digit integer accepted <b>-2 also accepted</b>
Post EaR UMS	Post EaR UMS	14	^(TBD \d{1,3})\$	Up to three-digit integer or TBD accepted <b>-2 also accepted</b>
Original qualification UMS (modular) /	Original qualification UMS (modular) / Scale score (linear)	15	^\d{1,3}\$	Up to three-digit integer with up to two decimal places

Scale score (linear)				<b>-2 also accepted</b>
Post EaR qualification UMS (modular) / Scale score (linear)	Post EaR qualification UMS (modular) / Scale score (linear)	16	^\d{1,3}\$	Up to three-digit integer with up to two decimal places  <b>-2 also accepted</b>
Original qualification grade	Original qualification grade	17	^(A* A*A* A*A A Star A Star A Star A Star A AA AB BB BC CC CD DD DE EE EF FF FG GG UU A B C D E F G U 1 2 3 4 5 6 7 8 9 1-1 2-1 2-2 3-2 3-3 4-3 4-4 5-4 5-5 6-5 6-6 7-6 7-7 8-7 8-8 9-8 9-9 P P* -2)\$	One of the following list: A*, A Star, A*A*, A Star A Star, A*A, A Star A, AA, AB, BB, BC, CC, CD, DD, DE, EE, EF, FF, FG, GG, A, B, C, D, E, F, G, U, 1-9, 1- 1 to 9-9, P, P* and any of the grades listed, followed by a number from 1-5 e.g. C3.  <b>-2 also accepted</b>
Post EaR qualification grade	Post EaR qualification grade	18	^(A* A*A* A*A A Star A Star A Star  A Star A AA AB BB BC CC CD DD DE EE EF FF FG GG UU A B C D E F G U 1 2 3 4 5 6 7 8 9 1-1 2-1 2-2 3-2 3-3 4-3 4-4 5-4 5-5 6-5 6-6 7-6 7-7 8-7 8-8 9-8 9-9 P P* -2)\$	One of the following list: A*, A Star, A*A*, A Star A Star, A*A, A Star A, AA, AB, BB, BC, CC, CD, DD, DE, EE, EF, FF, FG, GG, A, B, C, D, E, F, G, U, 1-9, 1-1 to 9-9, P, P* and any of the grades listed, followed by a number from 1-5 e.g. C3, or TBD accepted.  <b>-2 also accepted</b>
Unit code	Unit code	19	^{1,10}\$	1 to 10 characters accepted
Unit title	Unit title	20	^{1,150}\$	1 to 150 characters accepted

Unit max. raw mark	Unit maximum raw mark	21	$^{\backslash d\{1,3\}}\$$	Up to three-digit integer accepted
Service	Type of service e.g. 2	22	$^{\{1 2 P2 3 1S 2S 2P 2PS 5 9 EXT\}}\$$	One of the following list: 1, 2, P2, 3, 1S, 2S, 2P, 2PS, 5, 9, EXT
Reason	Details of cause as provided in the explanation to centres (copied from the information provided to centres)	23		Unlimited text box



## Appendix A

<b>DR2 - Reviews of marking and moderation where grades moved up or down by two or more grades</b>		
<b>Field Name</b>	<b>Exemplar value</b>	<b>Notes</b>
Exam Series	June 2018	Month followed by the year for each exam series, e.g. June 2018, November 2018
Reporting date	2018-06-01	Date in the following format: year (four digits), a dash, month (two digits), a dash, day (two digits)
Awarding Organisation	WJEC	One to one hundred characters accepted
Centre No.	12345	Five digit integer accepted
Unique Candidate Identifier	123456789012T	Alpha numeric 13 characters accepted
QAN	123/1234/1	Alpha Numeric - Qualification Accreditation Number or -2 for unknown e.g. cases where candidate is not certifying
QW Number	C00/1234/1	Alpha Numeric beginning with C - Qualifications Wales Number. A blank value is accepted if the qualification does not have a QW number
Specification title	Mathematics	Specification title. One, to one hundred and fifty characters accepted. 'Not Certifying' also accepted. Preferred if no commas in text, but if present must be enclosed by speech marks
Specification code	1650	Also known as 'Subject Award Code' and 'Cash-in Code'. <b>NB.</b> Codes must exist on the JCQ classifications-entries spreadsheet. -2 also accepted to represent unknown, for candidates not certifying, but taking units/components that can be used against multiple specifications
Qualification level	GCSE	Accepted values; GCSE, GCSE linear, GCSE full course, GCSE short course, AS, A level, AEA, Level 1/Level 2 Certificates
Original unit raw mark	40	Three digit integer accepted or -2 for absences. <b>NB. If examiner marks are adjusted to correct consistent variance from the standard, the original raw mark provided in the data, should be the value following this adjustment process, not before.</b>
Post EaR raw mark	42	<b>This field also refers to component raw marks for qualifications that do not have units</b> Three digit integer. -2 accepted where the post EaR raw mark is unknown. <b>NB. This field also refers to component raw marks for qualifications that do not have units</b>
Original unit UMS	50	Three digit integer accepted. Float also accepted for a three digit integer with up to two decimal places. -2 accepted for subjects that do not convert to UMS
Post EaR UMS	51	Three digit integer accepted. Float also accepted for a three digit integer with up to two decimal places. -2 accepted for subjects that do not convert to UMS or value unknown
Original qualification UMS (modular) / Scale score (linear)	40	Three digit integer accepted. Float also accepted for a three digit integer with up to two decimal places. -2 accepted for subjects that do not convert to UMS
Post EaR qualification UMS (modular) / Scale score (linear)	40	Three digit integer accepted. Float also accepted for a three digit integer with up to two decimal places. -2 accepted for subjects that do not convert to UMS or value unknown
Original qualification grade	D	One of the following list: A*, A Star, A*A*, A Star A Star, A*A, A Star A, AA*, AA, AB, BB, BC, CC,CD,DD, DE, EE,EF, FF, FG, GG, A, B, C, D, E, F, G, U, 1-9, 1-1 to 9-9 and any of the grades listed, followed by a number from 1-5 e.g. C3, or TBD accepted. -2 also accepted for unknown value. <b>Note: This should be the overall qualification grade before any EaRs have been processed, ignoring any changes that occur at unit level. Candidates with multiple EaRs on the same specification should have a consistent original qualification grade across all units</b>
Post EaR qualification grade	C	One of the following list: A*, A Star, A*A*, A Star A Star, A*A, A Star A, AA*, AA, AB, BB, BC, CC,CD,DD, DE, EE,EF, FF, FG, GG, A, B, C, D, E, F, G, U, 1-9, 1-1 to 9-9 and any of the grades listed, followed by a number from 1-5 e.g. C3. -2 also accepted for unknown value. <b>Note: This should be the overall qualification grade after any EaRs have been processed, ignoring any changes that occur at unit level. Candidates with multiple EaRs on the same specification should have a consistent post qualification grade across all units</b>
Unit code	MA02	One, to ten characters accepted. <b>Note: If a unit has sub components, they should be identifiable from a unique value within the unit code e.g. MA02 1, MA02 2. This field also refers to component codes for qualifications that do not have units</b>
Unit title	Maths Unit 2	One, to one hundred and fifty characters accepted. Preferred if no commas in text, but if present must be enclosed by speech marks
Unit max. raw mark	60	Three digit integer accepted. <b>For rows of data that relate to sub components, the value entered in this field, should be the sub component maximum raw mark</b>
Service	2	Values 1,2,3, 5, 9 or P2, 1S, 2S, 2P, 2PS, EXT accepted
Reason	System/ technology error	Details of cause as provided in the explanation to centres (copied from the information provided to centres)

## Contacts

For all queries relating to the data collection process, amendments to data previously provided, or for general guidance, please contact:

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